

Letter of Recommendation Request

Dear _____,

I am beginning to start my college search, and I am hoping you will write me a letter of recommendation to use for my college and scholarship applications. It can be addressed to a generic "To Whom it may Concern."

If possible, I would like to pick it up on: _____. I have attached my resume and included additional information on myself to help you compose my letter.

Thank you!

Name:

Reason for request:

Baker HS Academy:

GPA: weighted:

unweighted:

SAT/ACT score:

Colleges I am interested in:

Clubs/Organizations I am involved with:

Noteworthy awards/honors:

My goals for the future:

3 words to describe me:

3 positive attributes and qualities:

An event where you have seen me take on a leadership role, go above and beyond, or be just plain outstanding to use in the recommendation letter:
